



Immediate Action Required!

Under 18

Background check and training requirements for 2021-2022.

FALL DEADLINE: SEPTEMBER 11, 2021

SPRING DEADLINE: April 9, 2022

To Assistant Coaches, Volunteers, and Referees under the age of 18:

Before the soccer season kicks off, **everyone who volunteers or works with NGS in ANY capacity (referees, board members, coaches, team managers, etc.) must complete several MANDATORY national requirements** as part of US Soccer's Safe Soccer Framework.

The requirements for assistant coaches, volunteers or referees who are under 18 are:

- Complete a Mass Youth Soccer (MYSA) Online Adult Registration Annually
- Complete the CDC Concussion Training (every 2 years)
- Review MYSA Policies

Detailed instructions and help guides are posted at

<https://www.mayouthsoccer.org/adult-registration-process/>

To complete an Adult Registration: [U.S. Soccer Connect Adult Registration Portal](#)

Use the above link to complete your Mass Youth Soccer Adult Registration and update your participating organization choice(s).

To login to U.S. Soccer Connect: [U.S. Soccer Connect Login Portal](#)

Use the above link to log into U.S. Soccer Connect to access your required Risk Management course training links and upload portal, and to review or update your registration information ("My Account").

Help line number: (800) 808-7195 or (855) 703-2558.

STEP-BY-STEP INSTRUCTIONS

1. **Prepare** - Get your driver's license and take a digital head shot (head and shoulders facing the camera, no hat or sunglasses, high resolution).
2. **Create or log into an existing account** - Visit the [MYSA Registration Portal](#) for the US Soccer Connect System.

If you ARE in the MYSA system: If you played for NGS at some point in the past few years, you have a player account in this system. **You and a parent must call the U.S. Soccer Connect support team to set up your account.**

- Call (800) 808-7195 or (855) 703-2558
- Explain that you are an under 18 assistant coach who has a player account in the system and that you need to register as an adult.
- U.S. Soccer Connect will create a username and password for you. Keep your username and passwords handy.
- Use that username and password to register as a RETURNING USER in the [Registration Portal](#).
- A parent needs to go through the complete registration process with you and check off on the Electronic Legal Agreements at the end of the process.

If you are NOT in the MYSA system: You can register as a new user.

- Go to the [Registration Portal](#).
- Click "Register Now" to create an account and follow the prompts to register as a NEW USER.
- Use your full **legal first and last name**.
- Keep your username and passwords handy.
- A parent needs to go through the complete registration process with you and check off on the Electronic Legal Agreements at the end of the process.

TIP - Email Addresses: The Email Address entered on the Registration form is used to manage account registration(s). It also links to the Digital Coaching Center (DCC), CDC and SafeSport training course accounts. It is important that you use the same name and email address when you set up the account for each online training course.

3. **Complete training** - Once you have completed your Registration, use the [U.S. Soccer Connect Login Portal](#) to find training links and review registration information. **Log in using the username and password that you created in step #2.** Use the links in your account to complete any necessary courses or upload certificates of completion for:

- Concussion Training Certification: CDC Heads Up Coach training course (The Center for Disease Control training is the only Mass Youth Soccer approved method.) The course is being administered in a new system called CDC TRAIN; you will need to establish a new account with a new login and password to access the HEADS UP to Youth Sports Training.

TIP - Concussion training takes about 30 minutes. Certification is valid for two years. If you completed the CDC Heads Up Course after June 2020, you may skip the training and upload your certificate to your account.

- Abuse Prevention Certification: "Safe Sport" – **You are NOT required to take this course.**

If you have any **trouble uploading** your certificates, please save them as a PDF and email to registrar@newtongirlssoccer.org.

4. **Review the MYSA [Risk Management Policies](#) listed below.**

- [Return to Soccer Activities Guidelines](#)
- [Weather Policy](#)
- [Goal Safety](#)
- US Soccer [Recognize to Recover](#)

5. **[Introduction to Grassroots Coaching](#)**

- Although not required, consider taking this free online course to learn how to run a safe and child-friendly, fun practice.

Please email registrar@newtongirlssoccer.org when you are done. As soon your registration and concussion training requirements are met, the Registrar will send you your Mass Youth Soccer credential and you are good to go!

Thank you for your cooperation and patience with process!

Support & Help Guides

- Marysol Masse-Makimura, NGS Registrar, registrar@newtongirlssoccer.org
- Holly Henson, NGS Risk Manager, ngscori@gmail.com
- U.S. Soccer Connect Help Line: (800) 808-7195 or (855) 703-2558.
- Centers for Disease Control (CDC) Support – (800) 232-4636
- [MA Safe Soccer](#)- a single resource web site section where all adults, players, and parents involved with Mass Youth Soccer can access the tools and resources necessary to support our players health, wellness and safety.
- [Adult Registration Checklist](#)
- [Adult Registration - New User Help Guide](#)
- [Adult Registration - Returning User Help Guide](#)
- [Concussion Training Help Guide](#)
- [MYSA Required Safety Policies](#)
- [Introduction to Grassroots Coaching](#)